



Attendance Validation

Welcome to myCPD²

Continuing Professional Development (CPD) is a systematic maintenance, improvement and broadening of knowledge, understanding and skills, and development of personal attributes necessary for the execution of professional duties throughout the working life. CPD can involve any learning activity, whether formal or informal and leading to personal advancements. It is essential that professionals continue to keep abreast with new developments that would provide better treatment outcomes for their

- About myCPD²
- Online Manual
- Document Download
- FAQ
- Contact Us
- Main Admin for each JKN
- Sub Admin for each PTJ

Action:
Organizer's Representative
that has **the ID as a
Provider.**

Dateline:
**Within two (2) weeks
after the actual event
finishes.**

Click on **ATTENDANCE**. A
list of Events will be
displayed

Click on the **“Calendar”**
icon to see detailed
information of the event

myCPD[®] Ministry of Health, MALAYSIA
ONLINE MONITORING OF CONTINUING PROFESSIONAL DEVELOPMENT

CPD PROGRAM

USER SETTINGS
Logged in as Provider

USER MENU
Dashboard
Create Event
Create Program
Event/Program List
Attendance
Assessment Report

List of Users

List of Events/Program

Please Choose View Event or View Program. Event is a big event that includes many programs and Program Mode in a Small Program that didn't attach to an Event.

Programs List Events List

Show 5 entries Search:

#	Event Name	Start	End	Status
1	BENGKEL TRAINING OF TRAINER (TOT) PROGRAM BERDAFTAR https://drive.google.com/open?id=1yk10MhHxuoX56UQJsuDwH-XcvzzaY3o5	06 May 2019 08:30	06 May 2019 16:30	Open For Registration

Showing 1 to 1 of 1 entries

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Show 5 entries

Search:

#	Event Name	Start	End	Status	
1	BENKEL TRAINING OF TRAINER (TOT) PROGRAM BERDAFTAR https://drive.google.com/open?id=1ykl0MhHxuoX56UQJsuDwH-XcvzzaY3o5	06 May 2019 08:30	06 May 2019 16:30	Open For Registration	

Showing 1 to 1 of 1 entries

1

Event Details

EVENT NAME: BENGKEL TRAINING OF TRAINER (TOT) PROGRAM BERDAFTAR

EVENT URL: <https://drive.google.com/open?id=1ykl0MhHxuoX56UQJsuDwH-XcvzzaY3o5>

SPEAKER CATEGORY: Local

ESTIMATE PARTICIPANT: 30

EVENT DESCRIPTION:

Objektif bengkel ini bertujuan untuk memantapkan pelaksanaan pendaftaran Program CPD bagi Modul Providerdi dalam sistem myCPD Versi 2.0, dan menyelaraskan kaedah pelaksanaan audit serta pemurnian laporan audit supaya dapat diseragam, disampaikan dan digunakan di PTJ masing - masing khususnya di Kementerian Kesihatan Malaysia.

Program Name	Target User	Start Date/Time	End Date/Time	Participant	
BENKEL TRAINING OF TRAINER (TOT) PROGRAM BERDAFTAR	Public Sector	06 May 2019 08:30	06 May 2019 16:30	30	

Look below the page/screen. Click on the green **Calendar** icon to view detailed program information.

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Search:

Program Details

PROGRAM NAME:

BENGKEL TRAINING OF
TRAINER (TOT) PROGRAM
BERDAFTAR

TARGER USER:

Public Sector

START:

06 May 2019 08:30

END:

06 May 2019 16:30

PROGRAM DESCRIPTION:

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List of Target Group

#	HCP Category	Category	SubCategory	Status
1	MEDICAL OFFICER	WORKSHOPS / COURSES / STUDY TOURS	FULL DAY (5 - 8 HOURS)	Approved

Close

Open Attendance

Click on the **Open Attendance** button

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BENGKEL TRAINING OF TRAINER (TOT) PROGRAM BERDAFTAR

Public Sector

06 May 2019 08:30

06 May 2019 16:30

PROGRAM DESCRIPTION:

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Showing 1 to 1 of 1 entries

1

Attendance

Upload User (For Start Date)

Please tick checkbox for attended participant

Click on the Upload User (For Start Date) button.



Upload Excel File (Not required user to register event)

Attendance Excel Document
- File type *.xls or *.xlsx only. File size must not exceed 2 MB

Choose File Please Select A File

Submit Excel

Choose file to be uploaded.

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Attendance

Upload User (For Start Date)

#	Name	Identity No.	06/05/2019
1	MORALITAHARIN AVE GANESALINGAM		<input type="checkbox"/>
2	ILYA HANI BINTI ABDUL RAHMAN	██████████	<input checked="" type="checkbox"/>
3	MOHD SHAFIE BIN HAMID	██████████	<input checked="" type="checkbox"/>

Please tick checkbox for attended participant

Once uploaded, the list of participants that have attended will be listed.